

EL CENTRO FAMILY HEALTH

JOB DESCRIPTION

SECTION I - (i.e., job title, job classification, salary/hourly compensation): Salary		
POSITION TITLE: Core Faculty	Family Medicine Residency Faculty	DEPARTMENT: Clinical
CLASSIFICATION: Exempt		Salary (Calculated as per hourly rate)
REPORT TO:	Program Director/Associate Program Director	
SECTION II - PURPOSE (i.e., a brief summary that describes the purpose of the position):		
<p>The Family Medicine Faculty Member serves to support the Residency Program Director in the provision of resident clinical supervision for the Medicos de El Centro (MDEC) Family Medicine Residency Program to ensure the highest level of Family Medicine training and to maintain quality driven, evidence-based care for patients and families. Faculty members serve as role models for residents and as such must demonstrate patient centered care, lifelong learning, and a strong desire to teach.</p>		
SECTION III - DISTINGUISHING CHARACTERISTICS (i.e., what makes the position unique):		
<p>The Family Medicine Faculty member combines leadership, administrative and clinical functions. Good interpersonal and team building skills are essential. Applicants must have a doctoral degree (MD or DO) in an appropriate field from an accredited institution and personal and professional goals which are consistent with the mission of El Centro Family Health and MDEC FMRP. Applicants should have relevant academic, clinical and professional experience, excellent skills in communication and collaboration, and an enthusiasm and passion for teaching and the practice of family medicine through the lens of rural health. The program is seeking candidates that are drawn to practicing and teaching full-scope family medicine. Opportunities found in this position are; leadership, professional growth and development, and a strong connection to community. The successful candidate will support the program leadership in developing, implementing, and assessing the curriculum of the program. The MDEC FMRP plans to matriculate its first residents in July 2024.</p>		
SECTION IV - ESSENTIAL TASKS – DUTIES & RESPONSIBILITIES (minimum requirements):		
General Requirements:		
<ol style="list-style-type: none"> 1. Deliver evidence-based, high-quality care to the patients of our Family Medicine Clinic 2. Provide clinical supervision and mentoring of residents and medical students in the inpatient and/or outpatient setting with supervisory call coverage responsibilities. 3. Teach didactics, contribute to curriculum development, simulation training, practice management and other innovative topics 4. Provide regular resident and student evaluation/feedback 5. Regularly participate in organized clinical discussions, rounds, journal clubs, conferences, and residency committees 6. Pursue faculty development designated to enhance skills, at least annually 7. Serve as an advisor and role model of professionalism, fostering one’s own and resident/student well-being, educational goal setting, career planning, scholarship, and safe, high-quality patient care based on practice-based learning and improvement efforts 8. Pursue scholarly activities including presenting at scientific society meetings, participation in national 		

committees and/or educational organizations, quality initiatives, publications, grants, etc.

9. Incorporate a complementary culture of learning into the current patient- and community-centered health culture, including principles of quality and equity, humanism, research, and population health
10. Complete Society for Teachers in Family Medicine Residency Faculty Fundamentals Certificate Program within one year of hire, unless previously completed.

Administrative Requirements:

1. Supports Program Director in ensuring continued compliance with accreditation standards
2. Assists in creation and maintenance of written curriculum, goals and objectives for the residency program
3. Attends to all administrative tasks with attention to detail and in a timely fashion
4. Participates in the residency specific committees

SECTION VII - EDUCATION, EXPERIENCE, KNOWLEDGE & ABILITIES (requirements):

Education: Graduation from an approved and accredited school with a degree of Doctor of Medicine; Doctor of Osteopathic Medicine, along with Board certification. Licensure to practice medicine in New Mexico is required. Licensure must be kept current, full, and unrestricted.

Experience: Must have completed residency and be Board eligible. Experience in teaching is preferred.

Certification: Basic Life Support (BLS)/Cardiopulmonary Resuscitation (CPR)/ Pediatric Advanced Life Support (PALS)/Advanced Cardiovascular Life Support (ACLS)

Other Requirements:

- 1) COVID vaccination is a requirement for all El Centro Family Health employees unless granted an exemption under applicable state or federal law.
- 2) TST Test
- 3) Hep B vaccine or waiver

Knowledge, Skills, and Abilities (KSA's):

- 1) Computer literate, knowledge and ability to use Microsoft Suite (Excel, Word and PowerPoint and Outlook).
- 2) Knowledge of Electronic Health Records system.
- 3) Gather, analyze, and process information for accurate and responsible decision-making.
- 4) Requires ability to listen and evaluate component parts of communications, in order to reach accurate and objective conclusions.
- 5) Requires ability to understand and evaluate theoretical concepts and translate them into clear directions and courses of action.
- 6) Requires ability to explain procedures and processes, both orally and in written form.
- 7) Knowledge of the concepts, principles, and practices of primary care medicine.
- 8) Knowledge of the statutes, regulations, guidelines, and other requirements governing the provision of health care in the State of New Mexico.
- 9) Knowledge of organization and management.
- 10) Ability to communicate ideas and instruction orally and in writing.
- 11) Ability to supervise the work of others.
- 12) Ability to exercise poise and tact in all contacts inside and outside the Medical Center.

- 13) Ability to speak Spanish desirable.
- 14) Ability to drive to outlying locations.
- 15) Maintain valid driver's license and clearance for unrestricted automobile insurance coverage pursuant to NM State Law.

SECTION VI - PHYSICAL & OTHER DEMANDS OF THE POSITION (i.e., lifting, standing, walking, driving, working outside, etc., in accordance with ADA compliance; minimum requirements):

Physical Demands:

- Balancing, bending, lifting, carrying, climbing and pulling up to 20 lbs.
- Sitting and standing for extended periods of time of longer than four hours or more.
- Working flexible schedule (i.e., flexible, evenings, weekends or as needed.)
- Hands & fingers (feeling & dexterity)
- Hearing
- Vision
- Stooping, crouching, crawling, kneeling
- Talking
- Walking

Exposures:

- Odors, fumes, toxicants, explosive materials and chemicals
- Muscular and muscular strain
- Airborne Pathogens
- Blood borne Pathogens-Category I
- Chemicals
- Vision and hearing strain
- Noise
- Electrical current; machine vibration; moving parts
- Temperature

SECTION VII - EDUCATION, EXPERIENCE, KNOWLEDGE & ABILITIES (preferred requirements):

Ability to speak Spanish desirable.

SECTION VIII - BENEFITS:

Full benefit package as outlined in ECFH Policies and Procedures.

I acknowledge that I have read and understand the aforementioned job description. Furthermore, I am able to perform the essential job functions and meet the physical requirements of this position. I understand this is not an employment contract and a copy of such will be retained in my personnel file.

Employee Signature

Date

Supervisor Signature

Date